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How do I set up TIN requirements?

1 year ago · Updated

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Location of TIN Settings

The TIN settings can be found in: **Project -> Edit -> Booking Setup**

TAX IDENTIFICATION NUMBER

☐ Compulsory to fill in and validate Tax Identification Number during booking creation

☒ Compulsory to have valid Tax Identification Number before update booking to

Apply the setting above to:

☒ All bookings
 ☐ Bookings from start date

Booked and Sold

Booked and Sold

 Sold

Settings and Description

1. Compulsory to fill in and validate Tax Identification Number during booking creation

- **Description:** When this option is checked, the system requires the user to fill in and validate the purchaser TIN at the time of booking creation.
- **Impact on User Flow:**
 - Users must input the purchaser TIN when creating a booking.
 - The system will validate the TIN via integration with LHDN.
 - If the TIN is invalid, users will be prompted to correct it before proceeding.

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- This ensures that all new bookings have a valid TIN, reducing issues with tax compliance later.
2. **Compulsory to have valid Tax Identification Number before update booking to**
 - **Description:** This option requires a valid TIN before updating the booking status to "Booked and Sold" or "Sold".
 - **Impact on User Flow:**
 - Users can create bookings without initially entering a TIN.
 - Before updating the booking status to "Booked and Sold" or "Sold", users must ensure the TIN is filled in and validated.
 - This allows flexibility in the booking creation process but ensures compliance before finalizing the sale.
 3. **Apply the setting above to**
 - **All bookings**
 - **Description:** The selected TIN settings will apply to all bookings, regardless of their creation date.
 - **Impact on User Flow:**
 - All existing and new bookings must comply with the TIN settings.
 - Ensures consistent application of tax compliance across the board.
 - **Bookings from start date**
 - **Description:** The selected TIN settings will only apply to bookings created after the specified start date.
 - **Impact on User Flow:**
 - Only bookings created after the specified date must comply with the TIN settings.
 - Allows for a phased implementation, reducing immediate impact on existing bookings.

IMPORTANT - Purchaser ID Type

1. **During booking creation or adding a purchaser, if the purchaser ID type is 'Company Registration Number':**
 - The user is required to fill in and validate the TIN, even if the settings are off.
2. **If the purchaser ID type is 'Passport':**
 - The user is not required to fill in and validate the TIN, even if the settings are on.
3. **If the purchaser ID type is 'Mykad/Military/Police':**
 - The TIN requirement will be based on the settings.

Example Scenarios

1. **Compulsory to fill in and validate TIN during booking creation**
 - **User Flow:**
 - User creates a booking.

- User must enter and validate TIN.
- System checks TIN via LHDN integration.
- If TIN is valid, booking proceeds.
- If TIN is invalid, the user must correct it before proceeding.
- If the purchaser ID type is 'Company Registration Number', TIN must be filled in and validated even if this setting is off.
- If the purchaser ID type is 'Passport', TIN is not required even if this setting is on.

2. **Compulsory to have valid TIN before updating booking to "Booked and Sold" or "Sold"**

- **User Flow:**

- User create a booking without entering TIN initially.
- Booking remains in initial status.
- Before updating to "Booked and Sold" or "Sold", user must enter and validate purchaser TIN.
- System checks TIN via LHDN integration.
- If TIN is valid, status updates are enabled.
- If TIN is invalid, the user must correct it before proceeding and an error will be prompted.
- If the purchaser ID type is 'Passport', TIN is not required even if this setting is on.

3. **Apply the setting above to All bookings**

- **User Flow:**

- All existing and new bookings must comply with the TIN settings.
- Ensures that all bookings, regardless of creation date, have validated TINs as per selected settings.
- If the purchaser ID type is 'Passport', TIN is not required even if this setting is on.

4. **Apply the setting above to Bookings from start date**

- **User Flow:**

- Only bookings created after the specified start date must comply with the TIN settings.
- Existing bookings before the start date are not affected by the new TIN requirements.
- If the purchaser ID type is 'Passport', TIN is not required even if this setting is on.

5. **All Settings Off**

- **User Flow:**

- User creates a booking without any TIN requirements.
- Booking can proceed without entering or validating TIN.
- User updates booking status without TIN validation.
- Potential for non-compliance with tax regulations and issues in tax reporting.
- **IMPORTANT:** If the purchaser ID type is 'Company Registration Number', TIN must be filled in and validated regardless.

✓ Yes

✕ No

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