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What is booking status?

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At MHub Showroom, we have 5 categories of booking status for each unit in the project.

- **Reserved:** Booking has been reserved but booking fee payment has not been received
- **Booked:** Booking has been booked by purchaser. Booking fee payment officially received
- **Sold:** Loan has been approved and SPA signed
- **Cancelled:** Units that are offline and placed on hold
- **Waiting List:** Bookings that have multiple unit reservations

This is the recommended process for each booking. You may view the **Total Bookings** at the top left-hand side. You may also click on the coloured blocks at the top to view the bookings in that category of booking status.

The Reserved status can be bypassed by adjusting the settings at the Project Setup page. View [Step 1: Create a project \(part 1\)](#) and scroll to the **New Reservation/Booking Form** section.

Waiting list can be adjusted at the **Reservations/Bookings** section at [Step 1: Create a project \(part 1\)](#).

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